



THE SILVER CORD PROGRAM



VAHS GRADUATION RECOGNITION FOR OUTSTANDING COMMUNITY SERVICE

This packet contains all the information needed to understand our new program, the documents needed to join and monitor your progress, and the meeting and contact information that will be required for you to be part of this program.

Overview of General Requirements:

- ❖ Complete Student Integrity Contract
 - Student & Parent(s)/Guardian(s) must agree to terms and understand consequences
 - Turn into Ms. Domres in room G129 or the Main Office Bin
- ❖ Sign up (by turning in integrity form) by the end of 1st quarter of junior year
 - EXCEPTION: The 2015-2016 seniors must sign up by the end of 1st quarter of senior year
- ❖ Attend A+ Check-in meeting one time each quarter (4 times per year) for both junior and senior years
- ❖ Follow all rules and expectations of the program
- ❖ Volunteer hours must meet criteria/requirements (be sure to record your hours on the properly colored sheet. Seniors are GREEN and juniors are YELLOW.
- ❖ Honesty and integrity is essential
- ❖ If you qualify for the silver graduation cords, you will be expected to turn in money to cover the cost. Cords will cost approximately \$7. Arrangements can be made for students with financial struggles (F/R status).

Overview of Specific Requirements: (YOU MUST MEET CRITERIA BOTH YEARS)

- ❖ **Junior Year:** Student must complete 100 hours of community service during the school year.
 - A maximum of 25 hours can be submitted from prior to the start of Junior year.
 - Hours must be completed by the end of the Junior school year-see below.
 - Hours must be completed by June 1st of Junior school year. Forms are due to room G129 (Ms. Domres) no later than June 1st (if June 1st falls on a weekend the form is due by that following Monday).
 - This is important so that hours can be checked and students can be notified if they have reached their goal and will continue in the program.
- ❖ IF a student does not complete 100 hours during the Junior school year (per the explanation and requirements), the student will no longer be allowed to continue with the Silver Cord Program.
 - This program recognizes and rewards an ongoing commitment to community service, not simply fulfillment of a lot of hours senior year. So, this requirement is important.
- ❖ **Senior Year:** Student must complete 100 hours of community service during the school year.
 - Hours can be submitted from the summer prior to senior year. No more than 50 hours will count toward senior year total from summer.
 - Hours must be completed prior to the end of the senior school year-see below.
 - Hours must be completed by May 1st of Senior year. Forms are due to room G129 (Ms. Domres) no later than May 1st (if May 1st falls on a weekend the form is due by that following Monday).
- ❖ 2015-2016 Seniors: The Junior year requirements are waived for you. You will begin senior year and follow all criteria listed under the "senior year" explanation-see modification below.
 - 2015-2016 seniors can only count 25 hours from the summer toward their senior year total.
- ❖ Be sure to check the "what counts" as volunteer/community service sheet. Hours will not be counted toward your overall total for the year if they don't meet the criteria.
 - See Ms. Domres with questions or exceptions for special situations.
- ❖ NO SINGLE ACTIVITY can count for more than 25 hours. An example is a mission trip-only 25 hours from this would count. This program requires ongoing, varied service.
- ❖ All documents must be fully filled out-with all information requested. Incomplete sheets will not be checked.
- ❖ Each student (not parent/guardian) must take responsibility for their role in this program.

2015-2016 School Year

Student Name: _____ Student ID# _____ Current Grade: _____

Student Phone #: _____ Student Email: **SAMPLE**

Parent/Guardian Phone#: _____ Parent/Guardian Email: _____

*All communication will be sent via email. It is *your* responsibility to check this and follow up if needed.

# Hours/ Mins	Date Put an "S" next to the date if summer hours	Place & Type of Service	Name of Supervisor (printed) Signature of Supervisor	Supervisor/Establishment Phone Number & Email	Running Total of Completed Hours
1.5	5/1	Humane Society Walk Dog \$	Jeffrey Johnson <i>Jeffrey Johnson</i>	555-555-5555 abcde@yahoo.com	1.5
2	5/3	Humane Society Walk Dogs	Jeffrey Johnson <i>Jeffrey Johnson</i>	555-555-5555 abcde@yahoo.com	3.5
				yellow=JR green=SR	

2015-2016 Student Integrity Form

All VAHS and EA Juniors and Seniors are Eligible

By signing the following, I understand and agree to the following (initial please)...

_____ I must volunteer 100 hours during my junior year AND 100 hours during my senior year. (2016 seniors only need 100 hours-see packet for more info).

_____ If I volunteer more than 100 hours during my junior year, I am NOT able to count those hours toward my senior year hours.

_____ I understand and agree that my hours will be randomly checked by Student Council Executive Board and/or Ms. Domres at each quarterly check-in.

_____ I understand and agree that I need to attend ONE quarterly check-in during A+ period each quarter. This means four times during my junior year and four times during my senior year. I will pay attention to when these are offered and take the responsibility to attend. I will bring my hours sheet to be checked.

_____ If I fail to meet the 100 hour requirement my junior school year, I understand and agree that I will no longer be eligible for the Silver Cord Program. (Exception made for 2016 seniors-see packet)

_____ I am eligible to start counting hours the first day of summer (for example, if you are a sophomore you can start the first day of summer following your sophomore year) BUT only 25 hours prior to the start of junior year will count.

_____ I am able to count up to 50 hours from the summer *between* my junior and senior year. (An exception is 2016 graduating seniors-these seniors can only count 25)

_____ No single activity (for example, a mission trip) can count for more than 25 hours.

_____ I understand and agree that in order for my volunteer hours to count, I must follow the criteria. Volunteer/Community service cannot be: paid, court-ordered, required for another club/organization/sport/or by parents, for a grade or credit, or as any part of general chores or household duties.

_____ I will be honest in logging my hours and filling out my hour's sheet. I understand and agree that I will be released from this program-with NO OPPORTUNITY TO APPEAL-if there are ANY discrepancies in my hours at any point. I will not be able to re-join the program, count other hours, or negotiate an exception. This is non-negotiable.

The prestige of wearing the silver cord and being in this program hinges on honesty and integrity. There is no negotiation if a student is found to be dishonest in any reporting of information.

I have read this packet and agree to the terms and conditions of participating (or my son/daughter participating) in this program. I understand that I can drop out at any time. I also understand the consequences of not meeting the criteria and requirements. Criteria and requirements are not just on this page but are included throughout the packet.

Student Name (print): _____ Student ID #: _____

Student Signature: _____ Date: _____ Grade: _____

Parent/Guardian Signature: _____ Date: _____

2015-2016 School Year

Student Name: _____ Student ID# _____ Current Grade: _____

Student Phone #: _____ Student Email: _____

Parent/Guardian Phone#: _____ Parent/Guardian Email: _____

*All communication will be sent via email. It is *your* responsibility to check this and follow up if needed.

# Hours/ Mins	Date Put an "S" next to the date if summer hours	Place & Type of Service	Name of Supervisor (printed) Signature of Supervisor	Supervisor/Establishment Phone Number & Email	Running Total of Completed Hours

